



Ashurst Wood Parish Council

ASHURST WOOD PARISH COUNCIL Planning Committee Terms of Reference

Approved 5th June 2011

Ashurst Wood Parish Council Planning Committee Terms of Reference.

Objective

Ashurst Wood Parish Council is an advisory body to the Planning Authority (Mid Sussex District Council) for all planning applications that directly relate to the parish area.

The Planning Committee is constituted to consider and respond on behalf of the Council to all applications for planning permission and planning appeals referred to Ashurst Wood Parish Council by the Planning Authority.

Membership

Membership shall consist of those members of the Full Council elected to serve on the committee at the Annual Meeting of the Ashurst Wood Parish Council. All members so elected are voting members of the Planning Committee. Three members of the Planning Committee will constitute a quorum.

A Chairman is to be elected annually by the Committee at the first meeting after the Annual Meeting of the Ashurst Wood Parish Council and shall hold office until the next Annual Meeting of the Ashurst Wood Parish Council in accordance with Standing Orders. A Vice-Chairman may also be elected who also shall hold office until the next Annual Meeting of the Ashurst Wood Parish Council in accordance with Standing Orders.

If the numbers of Councillors present (not including those debarred by reason of a declared interest) falls below the required quorum the meeting shall be adjourned and any business not transacted shall be transacted at the next meeting or on such other day as the Chairman may fix.

Areas of Responsibility

The Planning Committee has the delegated authority from Ashurst Wood Parish Council:

- To make representations to the Local Planning Authority on applications for planning permission which have been notified in accordance with the Local Government Act 1972, Section 20, Schedule 16 and other relevant legislation.
- To make representations in respect of appeals against the refusal of planning permission.
- To identify and make representations to the relevant authorities in respect of enforcement action or any matters considered to be breaches of planning regulations.
- To monitor, review and where necessary make recommendations to the Council for amendments to the planning consultation procedure.
- To deal with any other planning related matter that a meeting of the full Council considers appropriate to be referred to the Planning Committee.

All powers shall be exercised in accordance with any Standing Orders, policy adopted, or directions given, by Ashurst Wood Parish Council.

All power and duties of the Council in respect of the powers conferred on it from time to time under the Town and Country Planning Acts and the Orders and Regulations including development control and the local plan process remain with the Full Council of Ashurst Wood Parish Council. Planning Committee to consider Strategic Planning Policy and report to Full Council.

Planning Applications

Planning applications will be notified to Planning Committee members as soon as possible after receipt by the Parish Clerk from the Planning Authority.